Non-UC Berkeley Transcript Instructions

Transcript Requirements

If you have completed ANY college coursework outside of UC Berkeley that appears as credit on your UC Berkeley transcript, you must submit an official transcript from the institution(s) for verification. This includes college coursework taken before graduation from high school. If you have received credit from multiple colleges, you must submit an official transcript for each one. Unofficial transcripts are not acceptable.

How to Submit non-UC Berkeley Transcripts

Please request your transcript(s) early because they may take longer than expected. We prefer that transcript(s) be submitted with the application rather than being mailed directly to our office. When you receive the transcript(s), open the envelope (this will NOT make your transcript invalid for EAP), and make the required number of copies.

If you are ordering your transcript(s) to be sent directly to the Berkeley Study Abroad office (i.e. if a transcript will not be available by the EAP application deadline), please address it as such:

EAP [Country, Term, Your Name]
160 Stephens Hall #2302
Berkeley, CA 94720 -2302