Need to Know: Multisite London Paris

Objective of the “Need to Know” Document
The Need to Know document is an advising tool written by a Berkeley Study Abroad adviser to review program specific details that may impact a student’s decision to apply for an EAP program. The document is not a summary of eligibility requirements, academic, housing, application and other logistical details freely available to students on the UCEAP and BSA website, and reviewed by a student in the Program Self-Assessment. The best source of detailed program information is always the UCEAP Program Guide from the prior academic cycle. If any concerns you have are not addressed on the UCEAP website, in the Program Guide or Need to Know document, please contact the BSA adviser for this program.

Advisor Contact Information
For BSA Adviser name, email and drop-in advising hours, visit http://studyabroad.berkeley.edu/contact/advising

Curriculum
You will take two elective courses in London, and two elective courses in Paris. All courses are upper division, and each course is worth 2 UC semester units.

The Internship and accompanying Workforce Course, worth a combined total of 4 UC semester units, is integral part of this program. The internship begins near the end of the courses in your second city location and continues full-time for the rest of the semester in that same city.

All students are required to take Survival and Business French in Paris. The course earns 2.0 UC semester lower-division units.

If you intend to fulfill major/minor/college breadth requirements through this program, please discuss the courses offered through this program with the appropriate academic adviser. The syllabi are available on the program page. All courses, units and grades earned on your EAP will appear on your BearFacts and official UC transcript around 90 days after the program ends.

Courses are designed along the American model, with continual assessment and multiple assignments. The focus of the program is careful analysis of British and French society. You’ll be expected to assimilate and then compare and critique what you read, see, and experience around you.

Instructors will welcome questions and lively discussion. However, most program faculty are themselves products of British and French traditional academic culture, and will generally admire independence, self-discipline in managing readings and assignments, very strong writing skills, and intellectual curiosity. UCEAP students who exhibit these qualities will especially shine in this program.

Internship
You will receive an email when the internship application is available, probably around the end of July. You will be provided a November deadline for the internship application but it is highly encouraged that you submit your materials well before the actual deadline. Students who miss the deadline by even just one day risk not being placed at an internship.

The UC Study Center staff in London and Paris will help facilitate the internship placement process, and your internship placement will be finalized once you are on-site.

Non-US citizens are required to submit an English Language Certificate that is no more than 2 years old, showing a level of B2 or above to ACCENT in San Francisco ASAP. ETS tests (TOEFL) are not accepted. If you are unable to obtain the English Language Certificate, then you will not be able participate in the London Internship - this is a Visa regulation. Students in this situation are encouraged to apply for the London TO Paris direction. Click here for more information.

Housing
You will live in pre-arranged student housing, included in the cost of the program. Overnight guests and excessive noise are not allowed. Wireless internet is available in all housing. Semester students may need to change rooms when the Quarter portion of the program ends.
In LONDON: You will stay in double or triple rooms in centrally located apartments which are fully-furnished with shared living room, kitchen and bathroom facilities. Rooms are small and have very minimal storage space. Kitchens include a refrigerator, microwave, stovetop, dishes, cutlery, and basic cooking utensils. Towels, sheets, pillows, and blankets are provided. Laundry facilities are located in each apartment or within the apartment complex. In rare circumstances, apartments are co-ed with single-sex bedrooms.

In PARIS: European student residences tend to be simple and do not include air-conditioning. Students beginning the program in London will be housed in a double-bedroom studio with private bathroom (Daumesnil housing). Students beginning the program in Paris will be housed in double or triple rooms in shared apartments. Amenities include a fully equipped kitchenette with dishes, cutlery, basic cooking utensils, a stovetop or hot plate, and refrigerator, Daumesnil kitchens also have a microwave. Sheets, pillows, and blankets are provided, but not towels.

Although you are applying to begin the program in either London or Paris, applicants may be re-assigned due to numbers, housing imbalances, or internship placement opportunities. Do not purchase airline tickets until your assignment is confirmed, which will likely be in January 2016.

Calendar Issues

This EAP Multi Site London/Paris with Internship program begins in late-March and ends in late-July. Because of the relatively late start date, there are a few things to alert you to:

1. You will not be in class from the start of instruction for Spring semester at UC Berkeley until the UCEAP program start date. It may be possible for Work/Study students to work before departure. Check with the Financial Aid Office if this is your situation.
2. It is advised that you develop a plan for how you will spend those weeks and where you will live between the end of the Fall semester at Berkeley, and the late-March UCEAP program start date.
3. Students can use their spring semester financial aid to fund the program. However, the earliest your financial aid can be released from Berkeley to UCEAP is 10 days before the program begins. If a financial aid refund is due to you after your financial aid has been applied to your UCEAP program fees, it is very possible that you may not receive your refund until 1-2 days before your program begins. This may result in a potential problem for students rely on financial aid to pay their SHIP bill. For instance, your Spring 2017 SHIP fees must be paid in January, no later than the third week of instruction at UC Berkeley, to prevent late fees and a reg block. Since your financial aid won’t pay out until mid-March, past students have used either credit card and/or borrowed from friends/family to pay their SHIP bill in the meantime. We recommend that you start planning now for how you will pay for your pre-departure expenses while you wait for your Spring 2017 financial aid to pay out.

We offer financial aid advising in 160 Stephens Hall. If you haven't already, we recommend that you come in to speak with one of our financial aid counselors to discuss your financial aid eligibility for your Spring 2017 study abroad program.

Travel and Entry Clearance

You may not travel to or through the Republic of Ireland on your way to the United Kingdom. Do not book your flight on Aer Lingus, as it will make a stop in Dublin on its way to the U.K.

If your internship will take place in London: Both US citizens and non-US citizens MUST obtain the Tier 4 Student Visa before departure from the US. The visa application fee is approximately £400 (~$600 USD) + postage. Students must be financially prepared to pay the visa application fee well before receiving their financial aid refund (if applicable).

If your internship will take place in London: Due to visa processing times, travel after the UC term ends in December and before this EAP program begins in late-March is not recommended. Please discuss any potential pre-program travel plans with me. Additional instructions on travel and entry clearance will be provided in your [UCEAP Pre-Departure Checklist](#), which will be available this fall.

Pre-Departure Checklists

Just to head off any potential confusion in advance, there are two checklists and three main entities that you will be working with over the course of the next few months:

1. [UCEAP Pre-Departure Checklist](#), plus emails from UCEAP Systemwide Office in Goleta, California.
2. [Berkeley Campus Pre-Departure Checklist](#), plus emails from me (your UC Berkeley study abroad adviser) and studyabroad@berkeley.edu
3. ACCENT London or ACCENT Paris, depending on your internship location.