Objective of the “Need to Know” Document
The Need to Know document is an advising tool written by a Berkeley Study Abroad adviser to review program specific details that may impact a student’s decision to apply for an EAP program. The document is not a summary of eligibility requirements, academic, housing, application and other logistical details freely available to students on the UCEAP and BSA website, and reviewed by a student in the Program Self-Assessment. The best source of detailed program information is always the UCEAP Program Guide from the prior academic cycle. If any concerns you have are not addressed on the UCEAP website, in the Program Guide or Need to Know document, please contact the BSA adviser for this program.

Advisor Contact Information
For BSA Adviser name, email and drop-in advising hours, visit http://studyabroad.berkeley.edu/contact/advising

Application
Sotheby’s Institute of Art will make the final acceptance decision. UCEAP students are exempt from completing the Sotheby’s Institute online application and do not pay the Sotheby’s Institute application fee. In addition to the letter of recommendation, you should submit a resume or curriculum vitae (CV) to strengthen your application.

Curriculum
You take one of three tracks (combining courses from different tracks is not possible):
1. Art of Business
2. Art Museums, Galleries and Curating
3. Internship Program
You will take a full-time course of study, which is 16 semester UC units for this program.

Housing
You will live in private housing in London. You will be responsible for finding and arranging your own accommodation, although Sotheby’s Institute will assist you by providing an extensive list of properties including flats and bed-sits (studios) throughout the city.

You are advised to travel to England two weeks before the Official Start Date of the program (check UK visa regulations). Private housing is scarce in some locales and you may be in competition with other students for the available spaces. If you need to store luggage while you look for housing, storage sites are usually at airports and train stations, but arrangements can sometimes be made at hostels. You will have access to a property listing managed by Sotheby's Institute of Art, which should be a helpful place to start your search. We do not recommend signing any contracts or leases without having seen a property in person.

UCEAP Orientation Housing
During orientation, you will stay two nights in a student residence hall or hotel. The UCEAP fees will cover the cost of these accommodations. After the mandatory UCEAP orientation, you will be responsible for all housing and transportation arrangements and expenses. You may have free time until your permanent residence is available. Budget accordingly and plan to make use of this time for sightseeing, or to make private, temporary housing arrangements if desired. Study Center staff will advise you on temporary accommodations and travel.

If you arrive early, you may be able to stay in the accommodation being used for the UCEAP orientation. You must make reservations and pay to extend the stay directly with the accommodations, preferably before departure from the U.S. However, if rooms are unavailable, the Study Center will have information on nearby B&Bs or inexpensive hostels.