

Intern: Scotland

UCEAP Advising Notes

Objective of the Advising Notes Document

This document is an advising tool written by a Berkeley Study Abroad adviser to review program specific details that may impact a student's *decision to apply* for an EAP program. The document is *not* a summary of eligibility requirements, academic, housing, application and other logistical details freely available to students on the UCEAP and BSA website, and reviewed by a student in the Program Self-Assessment. The best source of detailed program information is always the [UCEAP Program Guide](#) from the prior academic cycle. If any concerns you have are not addressed on the UCEAP website, in the Program Guide or the Advising Notes document, please contact the BSA adviser for this program.

Advisor Contact Information

For BSA Adviser name, email and drop-in advising hours, visit <http://studyabroad.berkeley.edu/advising>

Coursework

In addition to a 25-hour a week internship, you are required to enroll in three courses for a total of 14 semester UC units. See the [Courses&Credit](#) tab of the UCEAP Program page for more detail.

Scottish Parliament Internship

You will be working with individual Members of Scottish Parliament and their staff. Matters you will be dealing with range from constituent concerns to parliamentary questions and motions; and aiding your MSP in preparing for issues on national legislation.

See the [job description](#) for Scottish Parliament interns

Non-Governmental Internships *(see links for job descriptions)*

[UN House Scotland](#) - a shared facility with representation from UN agencies, civil society organizations and charities, working to support UN values.

[Law Society](#) - the professional body for all Scottish solicitors. This internship would be an ideal fit for a pre-law major.

[The Open University](#) - Scotland's leading provider of part-time higher education. Intern will be placed with the Strategy and External Affairs (STEAR) team.

Setting Up Your Internship

You will submit preliminary information regarding your internship interests at the time of application.

If you are interested in the *UN House Scotland* or *Law Society* internship, you should submit a cover letter and CV addressed to the Parliament AND a supplementary letter specific to these two organizations.

Learn more: [Intern: Scotland Programs - Presented by UCEAP Edinburgh](#)

Minimum cumulative GPA

The minimum cumulative GPA at the time of application and maintained through the end of the last term prior to departure is 3.0 overall, in addition to a 3.0 in your major. Make sure you have the appropriate cumulative GPA at the time of application. If your cumulative GPA is below 3.0 at the time of application, your application will not be accepted.

Placement

To avoid placement delays or rejection, you are encouraged to put the time into developing a strong cover letter and CV with your initial application. Although rare in occurrence, the Parliament reserves the right not to accept a student based on the quality of their cover letter and/or CV. The [Career Center](#) offers excellent resources and support, which all students are encouraged to take advantage of.

Citizenship Advisory

Later in the placement process when you complete the BUNAC online application after acceptance, Non-US citizens are required to submit an English Language Certificate (no more than 2 years old, showing your English language level of B2 or above). The UKVI is no longer accepting ETS tests (TOEFL) as evidence of English language ability. You should take a test with an alternative provider from this official list: <https://www.gov.uk/government/publications/guidance-on-applying-for-uk-visa-approved-english-language-tests>. However, note that ETS tests taken before April 6, 2014 may still be accepted.